



## Seamless relocation to minimize business downtime

Our Client is a worldwide group of independent financial service provider serving the world's elite hedge funds, private equity and real estate firms, institutional banks, Global 1000 companies and high net worth individuals with over 70 years of experience in the industry.

Today, with more than 6,000 employees in 45 countries, our Client continues to pioneer award-winning services and technology solutions that meet ever changing markets. Our Client has been operating it's support services center in the Philippines successfully since January 2013, and continues to invest in its network locally to deliver the highest quality solutions.

## PROJECT OVERVIEW

To strengthen its foothold in the Philippines and support its rapidly expanding business plan, the Client decided to merge operations of two offices in Makati and have all employees working under the same collaborative work environment at its new building in Makati.

The new workspace is spacious, functional and dynamic, enabling Client's employees to offer greater flexibility and personal services to customers. As Client has a stringent requirement on their specialized niche services, Crown Workspace Philippines had to ensure the relocation was done in the most secure and seamless manner in order to minimize disruption to their operation.



Thank you for your swift movement and superb coordination with our team ••

loel, Client



- Industrial packing and transporting of company assets and office furniture
- Unpacking, reinstalling, and repositioning of all moved items at Client's new office

## THE SOLUTION

A detailed proposal with quote based on Client's requirements was presented to the Client. After careful consideration, Crown Workspace Philippines was appointed to deliver the office move.

A dedicated project manager from Crown Workspace was appointed to oversee this project. A detailed project timeline was established together with Client's team, and due to some specific logistical requirements and building access restrictions at both the origin and new buildings, all moving activities could only be carried out from 6pm to 10pm.

The entire project was undertaken in 5 days and was completed according to client's requirements. Client was satisfied that the entire office relocation was completed within the given time frame and budget.

## Project managing every detail - we have a proven record of expertise and experience

We 'take the load' – Crown Workspace understand the pressures to minimize downtime and maintain employee productivity through every aspect of an office move. Providing a bespoke and tailored solution for all types of office and workplace, Crown Workspace Philippines' services and expertise include office relocations, commercial storage, IT services and recycling & disposal.





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